

ENGLEWOOD BD OF ED-00301370 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period	DWIGHT MORROW HIGH	411	03/12/2020	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 04/23/2020 10:29 AM	CAP Accepted			
	CAP Submitted CHERYL BALLETTTO 04/06/2020 01:34 PM	Effective April 1, 2020 the district will verify the FSMC will provide the proper substitute for vegetables to comply with the menu regulations. The FSMC will provide a list of substitutes to the business administrator for compliance.			
	Flagged Erlisa Levin 04/06/2020 01:22 PM	When making substitutions to the planned breakfast menu, the SFA must make sure the substitution is appropriate and will still provide a reimbursable meal. Substitutions made for vegetables must still meet the weekly sub group requirements. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Certification and Benefit Issuance	Certification and Benefit Issuance		126	03/12/2020	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 04/23/2020 10:29 AM	CAP Accepted			
	CAP Submitted CHERYL BALLETTTO 04/06/2020 01:32 PM	The district will review its electronic application system to include a component to ensure the proper TANF/state subsidy account numbers include the required fields. In addition, the business administrator and/or designee will review each application for all required signatures and verify the proper math calculation to determine eligibility status.			
	Flagged Erlisa Levin 04/06/2020 01:22 PM				
Group 3: CA Count (3)				03/12/2020	CAP Accepted
	Section	Form subsection	Site	Question #	
	Dietary Specification Assessment Tool (On Site Observation)	Dietary Specification Assessment Tool (On Site Observation)	DWIGHT MORROW HIGH	11	
	Dietary Specification Assessment Tool (On Site Observation)	Dietary Specification Assessment Tool (On Site Observation)	DWIGHT MORROW HIGH	17	
	Dietary Specification Assessment Tool (On Site Observation)	Dietary Specification Assessment Tool (On Site Observation)	DWIGHT MORROW HIGH	25	

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Corrective Action History	CAP Accepted Erlisa Levin 04/23/2020 10:32 AM	CAP Accepted			
	CAP Submitted CHERYL BALLETTTO 04/06/2020 01:41 PM	<p>The FSMC and district management will ensure the following steps immediately to correct the findings</p> <ol style="list-style-type: none"> 1. Breakfast portion sizes will be within the required guidelines. The Business Administrator will monitor breakfast serving periods. 2. Only the allowable canned fruits will be offered. The Business Administrator will monitor the canned fruits in inventory. 3. Mott's applesauce will no longer be served and removed from inventory and service lines. 4. The deep fat fryer will not be used to prepare foods. The Business Administrator will periodically review food preparation to confirm no use of the fryer. 			
	Flagged Erlisa Levin 04/06/2020 01:22 PM	<p>Larger portions and/or bonus items and/or seconds should not be offered (offering portion sizes that are inconsistent with the planned menu) for breakfast. These items do not contribute to the meal pattern, but can be a significant source of calories, saturated fat and/or sodium, which must be included when determining if meals meet dietary specification requirements. Technical assistance was provided.</p> <p>Students are able to select multiple breakfast entrees for a single reimbursable meal, example: bagel, french toast and yogurt parfait.</p> <p>Only canned fruits packed in water, fruit juice, or light syrup should be offered for lunch. This is also a reimbursable meal pattern requirement. Technical assistance was provided.</p> <p>Mott's applesauce was served with High fructose corn syrup for breakfast at the North cafeteria</p> <p>A deep fat fryer should not be used at all to prepare lunch meal items. It is recommended that foods such as french fries, hash brown potatoes, chicken nuggets, etc. be oven baked instead. Technical assistance was provided.</p>			
Group 2: CA Count (2)				03/12/2020	CAP Accepted

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Section	Form subsection	Site Name	Question #	Due Date	Status
	Section	Form subsection	Site	Question #	
	Verification	Verification			212
	Verification	Verification			215
Corrective Action History	CAP Accepted Erlisa Levin 04/23/2020 10:31 AM	CAP Accepted			
	CAP Submitted CHERYL BALLETO 04/06/2020 01:36 PM	The business administrator will create a process in which the food service supervisor will email her the proof of completion of the verification process. This will include the initial selection, first letter and follow up to non responsive households. This will be implemented for the next 2020-2021 school year.			
	Flagged Erlisa Levin 04/06/2020 01:21 PM	The SFA must complete the Verification Process which includes sending the "We Have Checked Your Application Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. When households fail to respond to the request for verification, a second attempt must be made. The SFA can either call, email, or use the "Second Notice We Must Check Your Application" (Form 21). Explain, in detail, the specific steps that will be taken to meet the requirements and measures taken to ensure that the finding will not reoccur in the future. Indicate the date of implementation.			
Group 1: CA Count (2)				03/12/2020	CAP Accepted
	Section	Form subsection	Site	Question #	
	Afterschool Snack Program	Afterschool Snack Program	DWIGHT MORROW HIGH		1700
	Afterschool Snack Program	Afterschool Snack Program	DWIGHT MORROW HIGH		
Corrective Action History	CAP Accepted Erlisa Levin 04/23/2020 10:30 AM	CAP Accepted			
	CAP Submitted CHERYL BALLETO 04/06/2020 01:29 PM	The FSMC will ensure that production records are created and maintained that will include the required portion sizes related to meal pattern component requirements. These records will be given to the business administrator for review.			
	Flagged Erlisa Levin 04/06/2020 01:21 PM	As discussed at the exit conference, violations were found for the After School Snack Program. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Production records must list each meal component and reflect that the planned portion sizes meet the meal pattern component requirements. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			